

# Jackson Hole Mountain Resort

## JOB DESCRIPTION

**POSITION:** Janitor

**DATE:** 10/22/2015

**CLASSIFICATION** Hourly

**REPORTS TO:** Janitorial Manager

**DEPARTMENT:** Janitorial

**FLSA STATUS:** Non-Exempt

### *General Purpose*

Provide excellent service to guest and exceed guest expectations  
Execute proper hygiene and sanitation techniques everyday  
Execute proper cleaning of restrooms, outside areas and general guest areas throughout the day  
Keep all guest areas spotless and in good keeping  
Use proper handling techniques for all products, everyday, as specified by Chef  
Adhere to JHMR/Teton Co. Health Dept. Hand Washing Policy

### *Essential Functions*

Be able to follow exact instructions with a sense of urgency  
Responsible to learn uses and safety instruction of all cleaning products  
Follow cleaning schedule throughout the day  
Keep restrooms stocked and cleaned on a continual basis  
Upkeep of outside trash receptacles and cleaning maintenance of hardscape  
Cleans and stocks offices and restrooms as needed (daytime hours only).  
Performs recycling.  
Performs minor plumbing duties.  
Performs trash pickups.

### *Other Functions*

Report anything that needs immediate attention to the appropriate manager  
Work with all restaurant staff to better serve guest  
Always on time and in proper uniform at beginning of shift including proper footwear

*\*Employees are held accountable for all duties of this job*

## *Job Qualifications*

### *Knowledge, Skills & Ability*

Minimum 18 years of age  
Neat appearance  
Positive attitude  
Self-Motivated and able to work unsupervised  
Must be able to recognize projects that need attention  
Able to multitask on various levels

Strong understanding of personal hygiene and sanitation techniques as they pertain to restaurant work

Should have good understanding of English language

***Education or Formal Training***

High school diploma or equivalent

***Experience***

Previous janitorial experience preferred

***Material and Equipment Directly Used***

Chemicals and other cleaning products

Vacuum

***Working Environment/Physical Activities:***

Heavy lifting to 50lbs

Trash Recycling Room

All guest areas

Outside areas

Restrooms

*Note: This job description is not intended to be an exhaustive list of all duties, responsibilities or qualifications associated with the job.*